



Minutes

Cedarview Montwell Special Service District
5765 North 5000 West, Roosevelt, UT 84066

Board Meeting

Wednesday, August 19, 2026
6:00 PM

OBJECTIVE:	Board Meeting
CALLED BY:	Brent Powell, Board Chairman
DATE:	August 19, 2026
TIME:	6:00 PM
LOCATION:	CMSSD Board Room – 5765 N 5000 W, Roosevelt, UT 84066
ATTENDEES:	Brent Powell, Adam Kendall, Judy Hamblin, Dean Powell, Kim Bastian, Aaron Bradshaw, Alan Allred Gayle McKeachnie, Justin Freston, JR Bird
ABSENT:	N/A

Public Comment

NOTES:	N/A
--------	-----

Item 1: Approval of Bills

NOTES:	The Board reviewed the bills presented for payment, including outstanding costs associated with Sunrise Engineering and Moon Lake Pump Station work.
MOTION:	A motion was made to approve the bills as presented. Motion by: Dean / Second by: Kim / Vote: Unanimous / Motion Carried

Item 2: Approval of Minutes

NOTES:	The Board reviewed the previous meeting minutes. Corrections were noted, including the spelling of Ryan Clayburn's name and the designation of the Assistant Manager.
MOTION:	A motion was made to approve the previous meeting minutes as corrected. Motion by: Judy / Second by: Kim / Vote: Unanimous / Motion Carried



Minutes

Cedarview Montwell Special Service District
5765 North 5000 West, Roosevelt, UT 84066

Board Meeting

Wednesday, August 19, 2026
6:00 PM

Item 3: Justin Freston – New Subdivision	
NOTES:	Justin Freston addressed the Board regarding two new water connections along the road. The Board discussed the request and agreed to proceed once additional information is received from Duchesne County.

Item 4: JR Bird Connection	
NOTES:	J.R. addressed the Board regarding a water connection purchased in October of the previous year. A one-inch connection had been purchased; however, a three-quarter-inch connection was installed. J.R. explained that his contract indicated that he had already paid the connection fee and impact fee. He also explained that the smaller connection prevented him from using the water connection as intended. The Board discussed the existing tap, meter, service line, and options for correcting the connection. The Board considered installing a two-inch commercial connection rather than continuing with the three-quarter-inch connection. Discussion included: • The existing three-quarter-inch connection would need to be removed or capped. • A two-inch connection would require the line to be shut down and depressurized before the new tap could be made. • Approximately eight homes could be affected by a temporary shutdown of the line. • The Water Manager recommended shutting down the line and properly replacing the existing connection to avoid leaving a potential leak point. • The Board discussed the additional cost for a two-inch connection, estimated at approximately \$2,250, as well as the higher monthly base charge associated with a commercial connection. • A two-inch connection would have a monthly base charge of approximately \$140, compared with the \$70 residential base charge. • Water usage over the allotment included would be subject to the district's tiered overage charges. J.R. indicated that he would review his budget and determine whether he wanted to proceed with the two-inch connection. The district will investigate the availability and cost of the necessary two-inch meter, saddle, setter, and related materials. The district will coordinate with J.R. regarding the work and notify him when the connection work is scheduled. The Board noted that the work may need to be completed later in the year to remedy the existing connection rather than waiting until spring.



Minutes

Cedarview Montwell Special Service District
5765 North 5000 West, Roosevelt, UT 84066

Board Meeting

Wednesday, August 19, 2026
6:00 PM

Item 5: Russ Dewar – Connections	
NOTES:	Not Present, Tabled

Item 6: Roosevelt City	
NOTES:	The Board discussed the contracts with Roosevelt City. The Board agreed that the original contract should be returned to Roosevelt City for further consideration. The Board discussed keeping the specified rate components separated in the contract for accounting purposes, including the portion designated for the tank, so that the funds and their intended use are clearly documented. Aaron will return the contract to Roosevelt City for review. The Board also discussed Roosevelt City's position regarding annexation and noted that Roosevelt City was not currently interested in annexing the district.

Item 7: Sunrise Engineering	
NOTES:	Sunrise Engineering was not present but provided items for the Board to discuss. The primary discussion concerned electrical power at the Pump Station. The district has already paid Moon Lake Electric for certain work, including the pole, wire, and related work. An additional cost will be incurred to bring power from the pole to the pump station. The Board discussed placing the district's meter box at the pump station and having Moon Lake complete the electrical work to bring the power as close to the pump station as possible. The additional cost was estimated at approximately \$7,000. Staff will coordinate with Jeff regarding the electrical work and follow up as soon as possible. There was discussion that the contractor may have an opening to begin setting the power pole shortly.
MOTION:	A motion was made to approve the additional cost for the electrical work from the pole to the pump station, with Moon Lake performing the work and the meter box located at the pump station. Motion by: Judy / Second by: Kim / Vote: Unanimous / Motion Carried



Minutes

Cedarview Montwell Special Service District
5765 North 5000 West, Roosevelt, UT 84066

Board Meeting

Wednesday, August 19, 2026
6:00 PM

Item 8: Water Manager

NOTES:

The Water Manager reported that the district's annual water sample for disinfection byproducts had been submitted.

The test results had been received with the district's bill. The Water Manager will forward the results for the Board's records.

No other significant water system issues were reported.

Item 9: Office Manager Report

NOTES:

The Office Manager provided an update regarding new and pending water connections.

The Board discussed several properties and connections, including:

- Postma property: Payment has been received, and the property owner is aware of the requirement to contact an approved contractor.
- Account 1722: The property owner has requested a two-inch commercial connection but has not yet paid for the connection. Staff will determine whether the connection should be ordered before payment is received.
- The Board discussed the need to review the district's actual material costs for two-inch connections to ensure the current connection fee is appropriate and consistent with the district's established percentage structure.
- The upcoming two-inch connection discussed earlier in the meeting will provide an opportunity to determine the actual cost of materials, including the meter, setter, and saddle.

The Office Manager also provided updates on several properties where construction or development may occur. Staff and Board members were asked to observe these properties while reading meters and report any connections that appear to have been made without District authorization.

Properties discussed included:

- Lacey Cloward – Chapman Subdivision
- Jake and Lindee Rich
- Stephen Welsh
- Matt and Shalee Hamilton
- Aaron Reary
- Elsa Madriz – James Taylor Subdivision

Adjourn



Minutes

Cedarview Montwell Special Service District
5765 North 5000 West, Roosevelt, UT 84066

Board Meeting

Wednesday, August 19, 2026
6:00 PM

Item 1: Approval of Bills – Exhibit "A"

Payee	Purpose	Type	Check #	Amount
Allred, Alan	Payroll - June	Check	4684	\$896.32
Allred, Alan	Reimbursement - Postage (Chemtech-Ford)	Check	4675	\$17.40
Badger Meter	Meter Reading	Check	4676	\$88.95
Bradshaw, Aaron	Payroll - June	Check	4685	\$1,604.53
Chemtech-Ford	Sample Testing	Check	4677	\$275.00
CivicPlus (Streamline)	Website Bill	EFT	Debit	\$151.05
DCWCD	Water Supply	Check	4678	\$4,616.66
McKeachnie Law Offices	Legal Services	Check	4680	\$1,091.52
Moon Lake Electric	Victory PR # 27 - 3-Phase (Pump Station)	Check	4674	\$19,825.00
Pelorus Methods	3Q Accounting Software Support	Check	4681	\$700.00
Strata Networks	Phone & Internet Bill	EFT	Debit	\$167.08
Sunrise Engineering	Victory PR # 27 - Inv ARIV1014982	Check	4682	\$18,614.25
TriCounty	Sample Testing - Inv 2027-DWINV-0001	Check	4683	\$25.00
			Total	\$48,072.76